

**REPORT OF COUNTY CLERK AND MONITORING  
OFFICER**

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**APPOINTMENT OF LOCAL AUTHORITY, PARENT AND STAFF SCHOOL  
GOVERNORS TO NEW TEMPORARY GOVERNING BODY**

**Reason for this Report**

1. To appoint Local Authority, Parent and Staff School governors to a new temporary governing body for the new school in Pontprennau.

**Background**

2. The New Maintained Schools (Wales) Regulations 2005 state that where any proposals to establish a maintained school have been published under any enactment, the local authority may make arrangements to appoint governors to Temporary Governing Bodies under Section 34 of the 2002 Act in anticipation of the approval of the proposals or in anticipation of a determination by the authority that the proposals should be implemented.

The Council's Cabinet at its meeting of 10<sup>th</sup> April 2014 approved the proposal to establish a new 2 form entry English Medium community primary school with a 48 full time equivalent place nursery, as a new build facility combined with the existing Community Centre in Pontprennau, from September 2015 and authorised officers to take the appropriate actions to implement the proposal.

A temporary governing body now needs to be established for the new school.

**Issues**

3. Where the need for a temporary governing body arises, it is the statutory duty of the Council to appoint the Local Authority, Parent and Staff governors.

## **Reasons for Recommendations**

4. To ensure that the Council fulfils its statutory functions in respect of the appointment of Local Authority governors, Parent and Staff governors to a temporary governing body.

## **Legal Implications**

5. Section 34 of the Education Act 2002 and Part 5 of the New Maintained Schools Wales Regulations 2005 set out the arrangements that need to be put in place for the government of new maintained schools.
6. In accordance Section 34 of the Education Act 2002, there is a requirement upon the local authority to make arrangements for the constitution of a temporary governing body. Regulation 5(1) of Part 2 of the New Maintained Schools Wales Regulations 2005 enables the local authority to put in place arrangements to establish a temporary governing body for a new maintained school once proposals for the new school have been published via a statutory notice
7. The proposals for the new school have now been published. There is now a requirement under regulation 7 and schedules 1 and 2 of the Government of Maintained Schools Wales Regulations 2005 for the local authority to appoint of the Local Authority, Parent and Staff governors.
8. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council, e.g. standing orders and financial regulations; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

## **Financial Implications**

9. There are no financial implications arising from this report.

## **Recommendation**

10. The Council is asked to agree:
  1. the appointment of LA, Parent and Staff school governors to the Temporary Governing Body as listed in Appendix 1.

**MARIE ROSENTHAL**  
**County Clerk and Monitoring Officer**  
**20 June 2014**

*The following Appendix is attached:*

Appendix 1            List of Local Authority, Parent and Staff school governors for appointment to the temporary governing body, with criteria for appointment

Table 1                Details for temporary governor appointments

*The following Background Documents have been taken into account:*

The New Maintained Schools (Wales) Regulations 2005 (Parts 3 and 4)

## Appendix 1 – Appointments to the Temporary Governing Body for the new primary school in Pontprennau

| School   | Ward | Nominated by | Current Governing Body   | Date of Appointment  | Current Position  |
|--|------|--------------|--|--|---|
| <b>Local Authority</b><br>(3 x LA appointments required)     |      |              |  |  |   |
| Councillor Georgina Phillips                                 |      |              | St Mellons C/W Primary School<br>St Illtyd's Catholic High School      | September 2000-September 2008<br>September 1999-January 2003 |   |
| Councillor Dianne Rees                                       |      |              | St Mellons C/W Primary School  | September 1999   | Vice Chair of Governors   |
| Mr John Caddick  |      |              | Llanishen High School<br><br>All Saints Church in Wales Primary School | November 2009<br><br>September 2011                          | Vice Chair & Chair of the Governors Working Party<br><br>Chair of Governors |
| Mr Roger Caddick   |      |              | St Mellons Church in Wales Primary School                              | October 2000   | Chair of Finance  |
| Mrs Susan Powell   |      |              | Llysfaen Primary School  | September 2004   |   |
| Mrs Glenys Williams  |      |              | Trowbridge Primary School<br><br>Bryn Hafod Primary School             | February 2014<br><br>March 2014                              |   |
|  |      |              |  |  |   |
| <b>PARENT</b><br>(4 x Parent Governor appointments required) |      |              |  |  |   |
| Prof Amanda Coffey   |      |              | The Hollies School   | March 2011   | Chair   |
|  |      |              |  |  |   |

Table 1 – Appointments to the Temporary Governing Body for new school in Pontprennau – Full Council, 26<sup>th</sup> June 2014

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| <b>STAFF</b><br>(1 x staff appointment required) |  |  |  |  |  |
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Notes

- Applications are from experienced governors
- Governors can serve on two governing bodies and also a temporary governing body
- The New Maintained Schools (Wales) Regulations 2005 state that “any person responsible for the appointment of a person as a temporary governor must have regard to the desirability of that person being suitably experienced. A person is defined as being suitably experienced if he or she has served as a governor or a temporary governor of a maintained school.
- In the case of parent governor appointments, The New Maintained Schools (Wales) Regulations 2005 state that “no person may be appointed as a temporary parent governor of the new school unless –
  - (a) he or she is the parent of a child who is to become a registered pupil at the school
  - (b) where it is not reasonably practical to appoint such a person, he or she is the parent of a child of compulsory school age.”
 All applications from parent governors meet these criteria.

## **Information to support nominations for temporary governing bodies for new school in Pontprennau – Table 1, Appendix 1**

### **LA Governor Positions (3 vacancies, 6 nominations)**

#### Councillor Georgina Phillips

I have worked with Pontprennau residents for 15 years to achieve the provision of this Primary School. We acquired the last plot of land available in 2003, and waited 11 years to see it used.

Now we must make it a school where parents are proud to send their children.

#### Councillor Dianne Rees

As Councillor for Pontprennau for ten years, I am committed to the good governance and success of the new school. With lengthy experience as Deputy Chair of a governing body and as a JP for 25 years I am confident I have the qualities needed.

#### Mr John Caddick

Retired, computer literate, a good knowledge of the governance process. Major contributor to LHS' recent Governors Wales Bronze Award. Compile an annual booklet setting out the committees, their remits and composition to ensure full participation of all governors. Experienced in new start-ups and recruitment. Aware of Policy requirements and compliance.

#### Mr Roger Caddick

I am a long serving governor and have majored on the Finance side in view of my Banking/investment Banking background. I have always managed a positive budget. Latterly I have also managed the school's PMG and was involved in the selection of the school's new Headteacher two years ago.

#### Mrs Susan Powell

Schools are an important part of the local community and I would like the opportunity to help children reach their full potential. I think it is also important to support the school staff and would welcome the chance to be part of the team doing this in a new school.

#### Mrs Glenys Williams

My career has been in education where I have had a wide range of experience, from teaching Nursery to Secondary aged children. Latterly, my focus was on children with additional learning needs. I have held senior management roles with Cardiff Local Authority dealing with statutory processes, provision, development and finance.

**Parent Governor Positions (4 vacancies, 1 nomination)**

Prof Amanda Coffey

I am a parent of two primary age children, including a child with complex learning difficulties. I am also a professor at Cardiff University, with expertise and experience in education and leadership. I am currently chair at The Hollies Special School, with a recent strong Estyn Inspection.

**Staff Governor Position (1 vacancy, 0 nominations)**